



ICA MIAMI'S RONNI AND ANDREW SMULIAN FAMILY INTERNSHIP PROGRAM

The Institute of Contemporary Art, Miami (ICA Miami), is dedicated to promoting the work of contemporary artists, and to the exchange of art and ideas throughout the Miami region and internationally. Through an energetic calendar of exhibitions and programs, and its collections, ICA Miami provides an international platform for the work of established and emerging artists and advances the public appreciation and understanding of the most innovative and experimental art of our time.

ICA Miami internship program aims to address historical race and gender gaps in museums and specifically connect underserved audiences to the museum. We are focused on attracting and preparing college level students from underrepresented backgrounds for internships or jobs in the field of museums and community engagement. Our internship program offers participants an opportunity to work with our community partners during an exciting and critical moment of growth for the institution. Over a 14-week period, the students will experience hands-on work with our community partners and develop an extremely valuable, comprehensive project backed with recommendations and research. By project end, students will gain career enhancing experience, have a broader understanding of the impact museum programs have on the community, and learn how to quantify data gathered from evaluations to develop high-quality, actionable reports to help the institution continue to engage underserved communities.

Selected intern will participate in a 14-week program for approximately 10-12 hours per week. Interns will receive a stipend of \$2,000 for the entire program. Selected interns will also receive reimbursement for transportation costs.

Eligibility

Graduate students are eligible to apply for ICA Miami's internships. All applicants will need to submit a resume and cover letter addressing the specific internship to which they are applying.

In addition, undergraduate applicants will need to provide a recommendation letter from a professor, faculty member or supervisor familiar with their academic performance or work ethic and problem-solving skills. Moreover, recommendation letters should discuss how the applicant's skills and experience would contribute to their desired internship.

ICA Miami internships may count towards academic credit. Selected interns should review this process with their college or university and provide ICA Miami with the documentation needed for credit. International and out-of-state candidates may apply, however, ICA Miami will not provide support for international visas, lodging or transportation.

Application Process

Interested applicants should email resumes and cover letters.

Recommendation letters for undergraduate candidates should be mailed directly to:
Alyssa Panganiban
Narratives Programs Coordinator
E: apanganiban@icamiami.org

Timeframe/Deadlines

*To participate, candidates must be available for the entirety of the internship session.

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For **Fall Session**, completed applications with recommendation letters must be submitted no later than **August 31, 2026**. Incomplete applications or submissions received after this date will not be accepted. Selected interns for the fall session will **begin** the program **Monday, September 14, 2026**.

For **Spring Session**, completed applications with recommendation letters must be submitted no later than **January 4, 2027**. Selected interns for the spring session will **begin** the program **January 11, 2027**.

Specific days and time will be mutually agreed upon between the intern, Narratives Site Coordinator and Community Programs Coordinator.

POSITIONS

Community Engagement Interns – Social Justice

The Community Engagement-Social Justice internship in the Education department at ICA Miami is designed to provide an overview of the skills and responsibilities needed for community building, socially engaged arts practices, arts administration, and production for a range of audiences for a museum setting and in local communities. The internship will include administrative, arts producing, and teaching experiences with diverse audiences.

The intern will work directly with ICA Miami's Narratives Community Engagement Program. Narratives is an arts program that works with community partners with the goal of increasing self-esteem and critical thinking skills taught by Miami-based teaching artists. The program utilizes the theme of identity as a platform to allow participants to feel empowered and express their own narrative through creative work. The objective of the work is to provide participants with the tools and framework to think critically about themselves, their place in the world around them, and their ability to express themselves.

One intern will be assigned to assist with 3 of the 4 community partners: Girl Power, Urgent Inc., and Citrus Health.

Girl Power is a 501 (c)(3) nonprofit prevention and intervention social change program that promotes positive behavior, enhances social skills, and improves academic performance in at-risk girls 11 - 17.

URGENT, Inc. is a Miami based creative youth arts and community development organization, is dedicated to the mission of empowering young minds to transform their communities.

Citrus Health, an adolescent mental/emotional health treatment facility.

The intern will provide classroom assistance and support for the teaching artist assigned to the two community partners including but not limited to attendance reporting, supply management, and project preparation. The intern will also primarily be responsible for the evaluation of the program and project; how the project incorporates social justice principles and how those principles and projects impact the participants. Intern will be responsible for submitting a report with recommendations on improvement and better engagement with participants. The intern is

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part of the Education department and team, which may require additional program assistance as well as participation in team meetings and ideation sessions.

Responsibilities

Interns will actively participate and perform duties in some of the following functional areas:

- Research and interviewing participants and community partner leaders/contacts
- Identifying key social justice principles tied into the project
- Assist in writing reports for Narratives program
- Program and teaching artist support
- Supporting in managing and preparing of supplies
- Administrative assistance on organizing reports and evaluation data.

Schedule -

Fall Session 2026

- Prep with ICA staff, week of September 21, 2026
- Classes start October -November 2026 (ending before Thanksgiving week November 23rd – 27th)
- 10 -12 hours per week

Spring Session 2027

- Prep with ICA staff, week of January 18, 2027
- February - March 2027 (ending before Spring break March 22nd– 26th)
- 10 -12 hours per week

Minimum Qualifications/Education, Training, and Traits

- College student, sophomore or above majoring in either social work, sociology, art/arts education or counselor education
- Experience or strong interest in social justice, community development, detention and/or post detention programs
- Interest in either contemporary art, arts education or art making
- Experience or interest in working with diverse audiences including individuals with disabilities
- Ability to work independently, as well as within a team
- Dependable and punctual. Able to meet at community partner sites
- Ability and willingness to work outside of traditional working hours
- Must maintain confidentiality of all information
- Strong writing skills (writing sample must be submitted)
- Working understanding of cloud computing, including Google Apps (Docs, Sheets, Slides, etc)
- Ability to think creatively and meet deadlines in a fast-paced and creatively demanding work environment
- Strong administrative and organizational skills
- Resourcefulness and exceptional communication skills are a plus
- Patience, empathy, and strong listening skills are a must
- **A background check is required**

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Physical Demands and Work Environment

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Physical demands: This position requires standing, walking and climbing stairs, bending, and stretching, and physical stamina to lift a minimum of 50 pounds unassisted.

Work Environment: Work will be performed at community partner sites including Girl Power, Urgent Inc. and Citrus Health in Pembroke Pines.

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